JEFFCARE BOARD OF DIRECTORS AMENDED AGENDA and MINUTES
Tuesday, September 15, 2026 at 6:00 p.m.
JeffCare Community Health Center
3616 S. I-10 Service Rd. W., Metairie, LA 70001

Board Members in attendance:
Ms. Sarah Babcock, Mr. Jermaine Baptiste, Mr. Alan Carroll, Ms. Toni Kawash, Mr. Bill Renaudin, Ms. Dana Tozel

Board Members absent:
None

Staff Members in attendance:
Dr. Rosanna DiChiro, JPHSA Executive Director/JeffCare CEO; Ms. Jill Estes, JPHSA Deputy Director/Chief Operations Officer; Ms. Javonna Mercadel, JPHSA Controller; Mr. Terrance Prout, JPHSA General Counsel; Ms. Susan Landry, JeffCare Executive Assistant

Guests in attendance:
None

1. Order, Attendance, Introduction of Visitors & Staff, Adoption of Agenda
   Mr. Renaudin called the meeting to order at 5:59 p.m. and asked for a motion to adopt the amended agenda as presented. Ms. Kawash motioned to adopt the amended agenda as presented. Mr. Carroll seconded the motion. Passed unanimously with 6 votes.

2. Public Comment
   None.

3. Executive Session
   Mr. Renaudin asked for a motion to enter Executive Session. Ms. Tozel motioned to enter Executive Session. Mr. Carroll seconded the motion. Passed unanimously with 6 votes and Executive Session was entered into at 6:00 p.m.
   Mr. Renaudin asked for a motion to exit Executive Session. Ms. Tozel motioned to exit Executive Session. Ms. Kawash seconded the motion. Passed unanimously with 6 votes and the full Board meeting resumed at 6:30 p.m.

4. Board Education
   A. Finance Committee Update
      Dr. DiChiro reviewed the FY2026-2027 JeffCare Budget that was presented to the Finance Committee. Mr. Carroll summarized the Finance Committee report to the Board. A discussion followed.

B. PQI Committee Update
Ms. Tozel summarized the PQI Committee reports, including the Credentialing and Privileging memos, to the Board. A discussion followed.

C. Quality Improvement Assessment
Ms. Landry reviewed the Feedback report for the Fourth Quarter of FY2025-2026. A discussion followed.

4. Linkages
   A. Board Updates
   None.

   B. Board Review
   Ms. Landry reviewed Policy Governance and Board Linkages. A discussion followed. Each Board member submitted an action plan for a community linkage in the Second Quarter of FY2026-2027.

5. Required Approvals Agenda
   A. August Board Meeting Minutes
   Mr. Renaudin opened discussion on the minutes. Mr. Renaudin asked for a motion to approve the August Board meeting minutes. Ms. Kawash motioned to approve the minutes. Mr. Carroll seconded the motion. Passed unanimously with 6 votes.

   B. Finance Committee Report
   Mr. Renaudin asked for a motion from a Finance Committee member to approve the FY2026-2027 JeffCare Budget and Finance Committee report. Mr. Baptiste motioned to approve the budget and committee report. Ms. Kawash seconded the motion. Passed unanimously with 6 votes.

   C. Credentialing and Privileging Memos
   Mr. Renaudin asked for a motion from a PQI Committee member to approve the six Credentialing and Privileging memos. Ms. Babcock motioned to approve the Credentialing and Privileging memos. Ms. Tozel seconded the motion. Passed unanimously with 6 votes.

   D. JPHSA/JeffCare Co-Applicant Agreement
   Dr. DiChiro reviewed the changes made to the Co-Applicant Agreement. A discussion followed. Mr. Renaudin asked for a motion to approve the revised JPHSA/JeffCare Co-Applicant Agreement. Ms. Tozel motioned to approve the

revised Co-Applicant Agreement. Mr. Baptiste seconded the motion. Passed unanimously with 6 votes.

E. October – December Meeting Dates
Mr. Renaudin noted the tentatively scheduled meeting dates for the Second Quarter of FY2026-2027 are October 20, 2026; November 17, 2026; and December 15, 2026. A discussion followed. Mr. Renaudin asked for a motion to approve the tentatively scheduled dates. Ms. Kawash motioned to approve the tentatively scheduled dates. Ms. Babcock seconded the motion. Passed unanimously with 6 votes.

F. Policy Revisions
1. G.P. 3.3 Agenda Planning
Mr. Renaudin reviewed the change and asked for a motion to approve moving the annual evaluation of the Division Director (CEO) in 3.3.5 of Policy G.P. 3.3 Agenda Planning, from December to June. Ms. Tozel motioned to approve moving the annual evaluation to June. Mr. Carroll seconded the motion. Passed unanimously with 6 votes.

2. G.P. 3.11 Attendance
Mr. Renaudin reviewed the change and asked for a motion to approve adding "without cause" to 3.11.1 of Policy G.P. 3.11 Attendance, so this would align with the Board Bylaws. Mr. Carroll motioned to approve adding "without cause" to 3.11.1. Ms. Kawash seconded the motion. Passed unanimously with 6 votes.

G. JPHSA and/or JeffCare – Policies/Plans/Procedures
None.

6. Monitoring Division Director Performance
A. Monitoring Reports
1. E.L. 2.1 Treatment of Individuals Served
Mr. Renaudin asked the Board if they assessed the interpretation of E.L. 2.1 to be a reasonable interpretation of the policy. The Board affirmed they did. Mr. Renaudin asked for a motion to accept the interpretation of the policy as reasonable. Mr. Baptiste made a motion to accept the interpretation as reasonable for the E.L. 2.1 report as presented prior to the meeting. Ms. Babcock seconded the motion. Passed unanimously with 6 votes.

Mr. Renaudin asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Mr. Renaudin asked for a motion to accept the data provided as documentation of compliance with this policy. Ms. Tozel made a

motion to accept the data provided as documentation of compliance for the E.L. 2.1 monitoring report as presented prior to the meeting. Mr. Carroll seconded the motion. Passed unanimously with 6 votes.

2. HRSA Chapter 6: Accessible Hours of Operations/Locations
Mr. Renaudin asked the Board if the assessed data supports compliance with HRSA Chapter 6. The Board affirmed it does. Mr. Renaudin asked for a motion to accept the data supports compliance with HRSA Chapter 6. Mr. Baptiste motioned he assessed the data supports compliance with HRSA Chapter 6. Ms. Babcock seconded the motion. Passed unanimously with 6 votes.

7. Monitoring Board Performance
   A. Policy Review
      1. B.M.D. 4.2 Accountability of the Division Director
         Mr. Renaudin opened discussion on the policy. There were no changes.

   B. Board Member Attendance
      1. Recruitment Ideas
      Mr. Renaudin thanked everyone for their attendance. No ideas for recruitment.

   C. Board Self-Evaluation
      Ms. Tozel volunteered to complete the Board Self-Evaluation.

8. Announcements
   A. Board Generated Items
      Board Absences – Discussed in Agenda Item 5.F.2.

   B. Next Board Meeting: Tuesday, October 20, 2026 at 6:00 p.m.
      Jefferson Parish Human Services Authority
      1500 River Oaks Rd W, Jefferson, LA 70123

9. Adjournment
   Mr. Renaudin asked for a motion to adjourn the meeting. Mr. Carroll motioned to adjourn the meeting at 7:28 p.m. Ms. Babcock seconded the motion. Passed unanimously with 6 votes.

10/20/26