JEFFCARE BOARD OF DIRECTORS AGENDA and MINUTES
Monday, July 27, 2026 at 6:00 p.m.
Jefferson Parish Human Services Authority
1500 River Oaks Rd. W., Jefferson, LA 70123

Board Members in attendance:
Mr. Alan Carroll, Ms. Toni Kawash, Mr. Bill Renaudin

Board Members absent:
Mr. Jermaine Baptiste, Ms. Dana Tozel

Staff Members in attendance:
Dr. Rosanna DiChiro, JPHSA Executive Director/JeffCare Chief Executive Officer; Ms. Jill Estes, JPHSA Deputy Director/Chief Operations Officer; Ms. Susan Landry, JeffCare Executive Assistant

Guests in attendance:
Sarah Babcock

1. Order, Attendance, Introduction of Visitors & Staff, Adoption of Agenda
   Mr. Renaudin called the meeting to order at 6:03 p.m. and asked for a motion to adopt the agenda as presented. Mr. Carroll motioned to adopt the agenda as presented. Ms. Kawash seconded the motion. Passed unanimously with 3 votes.
   A. Introduction of Prospective Board Member
      None.

2. Public Comment
   None.

3. Board Education
   A. Quality Improvement Assessment
      1. JeffCare Board Goals FY2025-2026 – 4Q Update
         Ms. Landry shared the update. A discussion followed.

4. Linkages
   A. Board Updates
      None.

5. Required Approvals Agenda
   A. June Board Meeting Minutes
      Mr. Renaudin opened discussion on the minutes. Mr. Renaudin asked for a motion to approve the June Board meeting minutes. Ms. Kawash motioned to

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approve the minutes. Mr. Carroll seconded the motion. Passed unanimously with 3 votes.

B. New Board Member
Mr. Renaudin asked for a motion to approve Ms. Sarah Babcock as a member of the JeffCare Board of Directors. Mr. Carroll motioned to approve Ms. Babcock as a new member. Ms. Kawash seconded the motion. Passed unanimously with 3 votes.

C. JPHSA and/or JeffCare – Policies/Plans/Procedures
1. Emergency Operations Plan
Mr. Renaudin opened discussion on the plan. Mr. Renaudin asked for a motion to adopt the revised Emergency Operations Plan. Mr. Carroll motioned to adopt the revised plan. Ms. Kawash seconded the motion. Passed unanimously with 3 votes.

6. Monitoring Division Director Performance
A. Monitoring Reports
E.L. 2.3 Financial Planning & Budgeting
Mr. Renaudin asked the Board if they assessed the interpretation of E.L. 2.3 to be a reasonable interpretation of the policy. The Board affirmed they did. Mr. Renaudin asked for a motion to accept the interpretation of the policy as reasonable. Mr. Carroll made a motion to accept the interpretation as reasonable for the E.L. 2.3 report as presented prior to the meeting. Ms. Kawash seconded the motion. Passed unanimously with 3 votes.

Mr. Renaudin asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Mr. Renaudin asked for a motion to accept the data provided as documentation of compliance with this policy. Ms. Kawash made a motion to accept the data provided as documentation of compliance for the E.L. 2.3 monitoring report as presented prior to the meeting. Mr. Carroll seconded the motion. Passed unanimously with 3 votes.

B. HRSA Chapter 17: Budget
Mr. Renaudin asked the Board if the assessed data supports compliance with HRSA Chapter 17. The Board affirmed it does. Mr. Renaudin asked for a motion to accept the data supports compliance with HRSA Chapter 17. Mr. Carroll motioned he assessed the data supports compliance with HRSA Chapter 17. Ms. Kawash seconded the motion. Passed unanimously with 3 votes.

7. Monitoring Board Performance
   A. Policy Review
      1. G.P. 3.7 Board Members' Code of Conduct
         Mr. Renaudin opened discussion on the policy. There were no changes.

   B. Board Member Attendance
      1. Recruitment Ideas
      Mr. Renaudin thanked everyone for their attendance. No ideas for recruitment.

   C. Board Self-Evaluation
      Ms. Kawash volunteered to complete the Board Self-Evaluation.

8. Announcements
   A. Board Generated Items
      Mr. Renaudin asked Dr. DiChiro to check with legal counsel on board absences.

   B. Next Board Meeting: Tuesday, August 18, 2026 at 6:00 p.m.
      Finance and PQI Committee Meetings at 5:30 p.m.
      JeffCare Community Health Center
      3616 S. I-10 Service Rd W, Metairie, LA 70001

9. Adjournment
   Mr. Renaudin asked for a motion to adjourn the meeting. Ms. Kawash motioned to adjourn the meeting at 6:18 p.m. Mr. Carroll seconded the motion. Passed unanimously with 3 votes.