JEFFCARE BOARD OF DIRECTORS AMENDED AGENDA and MINUTES
Wednesday, June 24, 2026 at 6:00 p.m.
Jefferson Parish Human Services Authority
1500 River Oaks Rd. W., Jefferson, LA 70123

Board Members in attendance:
Mr. Jermaine Baptiste, Mr. Alan Carroll, Ms. Toni Kawash, Mr. Bill Renaudin, Ms. Dana Tozel

Board Members absent:
None

Staff Members in attendance:
Dr. Rosanna DiChiro, JPHSA Executive Director/JeffCare Chief Executive Officer; Ms. Jill Estes, JPHSA Deputy Director/Chief Operations Officer; Ms. Susan Landry, JeffCare Executive Assistant

Guests in attendance:
None

1. Order, Attendance, Introduction of Visitors & Staff, Adoption of Agenda
Mr. Renaudin called the meeting to order at 6:02 p.m. and asked for a motion to adopt the agenda as presented. Ms. Tozel motioned to adopt the agenda as presented. Mr. Carroll seconded the motion. Passed unanimously with 5 votes.
   A. Introduction of Prospective Board Member
   None.

2. Public Comment
None.

3. Board Education
   A. Quality Improvement Assessment
      1. JeffCare Feedback Report 3Q FY2025-2026
      Ms. Landry shared the report. A discussion followed.

4. Linkages
   A. Board Updates
   Ms. Tozel conducted Community Linkage at a neighborhood event on May 31, 2026. She used the talking points provided by the JPHSA Public Information Director and answered several questions afterward. Copies of the JeffCare pamphlet, including the website address, were distributed.

7/27/26

5. Required Approvals Agenda

A. May Board Meeting Minutes

Mr. Renaudin opened discussion on the minutes. Mr. Renaudin asked for a motion to approve the May Board meeting minutes. Ms. Kawash motioned to approve the minutes. Mr. Carroll seconded the motion. Passed unanimously with 5 votes.

B. Board Proposed Meeting Dates

The Board decided they will review these dates quarterly to see if changes are needed. The July date will change from July 21st to July 23rd. Mr. Renaudin asked for a motion to approve the July – September meeting dates. Ms. Tozel motioned to approve the first quarter meeting dates. Mr. Baptiste seconded the motion. Passed unanimously with 5 votes.

C. PQI Calendar FY2026-2027

Mr. Renaudin asked for a motion to approve the PQI Calendar for FY2026-2027. Ms. Kawash motioned to approve the PQI Calendar for FY2026-2027. Ms. Tozel seconded the motion. Passed unanimously with 5 votes.

D. JeffCare Board of Directors' Goals FY2026-2027

Mr. Renaudin asked for a motion to approve the Board goals for FY2026-2027. Ms. Tozel motioned to approve the Board goals. Mr. Carroll seconded the motion. Passed unanimously with 5 votes.

E. Resolution – Signature Authority

Mr. Renaudin read the Resolution and asked for a motion to approve the Resolution for Signature Authority. Mr. Carroll motioned to approve the Resolution for Signature Authority. Ms. Kawash seconded the motion. Passed unanimously with 5 votes.

F. Board Policy Amendment

Mr. Renaudin asked for a motion to amend the signature amount in Policy E.L. 2.4 Financial Condition and Activities to match the amount in the Resolution for Signature Authority. Ms. Tozel motioned to approve the amended amount in Policy E.L. 2.4. Mr. Carroll seconded the motion. Passed unanimously with 5 votes.

G. JPHSA and/or JeffCare – Policies/Plans/Procedures

1. SDA.001 – Transportation of Individuals Receiving Services

   Mr. Renaudin opened discussion on the procedure. Mr. Renaudin asked for a motion to adopt the revised procedure SDA.001 Transportation of Individuals Receiving Services. Ms. Kawash motioned to adopt the revised procedure SDA.001. Mr. Carroll seconded the motion. Passed unanimously with 5 votes.

6. Monitoring Division Director Performance

A. Monitoring Reports

E.L. 2.9 Ends Focus of Grants or Contracts

Mr. Renaudin asked the Board if they assessed the interpretation of E.L. 2.9 to be a reasonable interpretation of the policy. The Board affirmed they did. Mr. Renaudin asked for a motion to accept the interpretation of the policy as reasonable. Mr. Carroll made a motion to accept the interpretation as reasonable for the E.L. 2.9 report as presented prior to the meeting. Ms. Tozel seconded the motion. Passed unanimously with 5 votes.

Mr. Renaudin asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Mr. Renaudin asked for a motion to accept the data provided as documentation of compliance with this policy. Ms. Kawash made a motion to accept the data provided as documentation of compliance for the E.L. 2.9 monitoring report as presented prior to the meeting. Mr. Baptiste seconded the motion. Passed unanimously with 5 votes.

B. HRSA Chapter 18: Program Monitoring and Data Reporting Systems

Mr. Renaudin asked the Board if the assessed data supports compliance with HRSA Chapter 18. The Board affirmed it does. Mr. Renaudin asked for a motion to accept the data supports compliance with HRSA Chapter 18. Mr. Baptiste motioned he assessed the data supports compliance with HRSA Chapter 18. Mr. Carroll seconded the motion. Passed unanimously with 5 votes.

7. Monitoring Board Performance

A. Policy Review

1. G.P. 3.5 Board Secretary's Role

   Mr. Renaudin opened discussion on the policy. There were no changes.

B. Board Member Attendance
   1. Recruitment Ideas
   Mr. Renaudin thanked everyone for their attendance.

C. Board Self-Evaluation
   Ms. Tozel volunteered to complete the Board Self-Evaluation.

8. Announcements
   A. Board Generated Items
   Ms. Landry informed the Board Legal Counsel reviewed the Bylaws regarding the Board's question on terminations and no revision to the Bylaws is needed.

   B. Next Board Meeting: Thursday, July 23, 2026 at 6:00 p.m.
   Jefferson Parish Human Services Authority
   1500 River Oaks Rd. W., Jefferson, LA 70123

9. Adjournment
   Mr. Renaudin asked for a motion to adjourn the meeting. Ms. Tozel motioned to adjourn the meeting at 6:39 p.m. Ms. Kawash seconded the motion. Passed unanimously with 5 votes.