

JEFFCARE BOARD OF DIRECTORS AGENDA and MINUTES

Tuesday, October 15, 2024 at 6:00 p.m.

JeffCare Community Health Center

5001 West Bank Expressway, Marrero, LA 70072

Board Members in attendance were as follows:

Mr. Jermaine Baptiste, Mr. Alan Carroll, Ms. Jean Isaac, Ms. Patricia Martinez, Ms. Patty Militello, Mr. Bill Renaudin, and Ms. Dana Tozel.

Board Members absent were as follows:

Ms. Toni Kawash and Ms. Dede Redfearn

Staff members in attendance were as follows:

Dr. Rosanna DiChiro Derbes, JPHSA Executive Director/Interim JeffCare Division Director; Ms. Chandra Carr-Lamothe, JPHSA Revenue Cycle Optimization Manager; Ms. Javonna Mercadel, JPHSA Controller; and Ms. Susan Landry, JeffCare Executive Assistant.

1. Order, Attendance, Introduction of Visitors & Staff, Adoption of Agenda

Mr. Renaudin called the meeting to order at 6:01pm.

Mr. Renaudin asked for a motion to adopt the agenda as presented. Ms. Tozel motioned to adopt the agenda as presented. Ms. Martinez seconded the motion. Passed unanimously with 6 votes.

2. Public Comment

None.

3. Board Education

A. Division Director Update – Dr. DiChiro Derbes reported as follows:

1. Finance Report

Ms. Mercadel reviewed the bank balances, Board budget and expenses for FY2025, and the grant balances as of August 31, 2024. A discussion followed.

B. Board Review

1. JeffCare Board Goals FY 2024-2025 – 1st Quarter Update

Board members are required to complete the FQHC Academy training modules. Ms. Landry will email the members which modules are left to

complete.

No Board members have completed a community forum discussion in the first quarter.

A video to recruit new members was completed during the first quarter.

All other goals are at 100%.

A discussion followed.

4. Required Approvals Agenda

A. Approval of October 2024 Consent Agenda Items

1. October Board Meeting Minutes
2. JPHSA and/or JeffCare – Policies/Plans/Procedures – None
3. JeffCare Board of Directors Corporate Bylaws – Updated Article III, Section 4 – Minutes

Mr. Renaudin asked if there were any questions. There were none. Mr. Renaudin asked for a motion to approve all October 2024 Consent Agenda items.

Mr. Carroll motioned to approve all October 2024 Consent Agenda items.

Ms. Isaac seconded the motion. Passed unanimously with 7 votes.

5. Monitoring Division Director Performance

A. Monitoring Report

1. HRSA Chapter 12: Contracts and Sub Awards

Mr. Renaudin asked if there were any questions. There were none. Mr. Renaudin asked the Board if they assessed the data supports compliance with HRSA Chapter 12: Contracts and Sub Awards. The Board affirmed they did. Mr. Renaudin asked for a motion to accept the data supports compliance with HRSA Chapter 12: Contracts and Sub Awards.

Ms. Martinez motioned she assessed the data supports compliance with HRSA Chapter 12: Contracts and Sub Awards. Ms. Militello seconded the motion. Passed unanimously with 7 votes.

6. Monitoring Board Performance

A. Policy Review

1. G.P. 3.1 Governing Style
2. B.M.D. 4.3 Delegation to the Division Director

Mr. Renaudin asked if there were any questions. There were no changes to the policy. Mr. Renaudin asked these be marked as reviewed.

B. Recruitment – Video Update

Ms. Landry reported the recruitment video was taped last Thursday. Once edited, the video will be presented to the Board.

C. Board Member Attendance

Mr. Renaudin stressed the importance of attending Board meetings.

D. Board Self-Evaluation

Ms. Landry volunteered to complete the Board Self-Evaluation.

7. Announcements

A. Board Generated Items

None.

B. Next Board Meeting: Tuesday, November 19, 2024 at 6:30 p.m.

Finance and PQI Committee Meetings start at 5:30 p.m.

JeffCare Community Health Center

3616 S. I-10 Service Rd. W., Metairie, LA 70001

8. Adjournment

Mr. Renaudin asked for a motion to adjourn the meeting. Ms. Martinez made a motion to adjourn the meeting at 6:34 p.m. Mr. Carroll seconded the motion.

Passed unanimously with 7 votes.

A handwritten signature in black ink, appearing to be "R. Renaudin", with a long horizontal line extending to the right.

11/19/2024