

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
EAST JEFFERSON TRAINING ROOM
3616 S. I-10 Service Road W.
Metairie, LA 70001

Saturday, August 3, 2024

JPHSA Board Members in Attendance:

Robin Parker-Brooks	Alan Carroll	Patricia Ehrle	Alex Redfearn
Shawnta Gardener-Taylor	Darrel Renfro	Bruce Galbraith	

JPHSA Board Members Absent:

James Guidry

Staff in Attendance:

Rosanna DiChiro Derbes, Executive Director
Christy Dempster, Chief Financial Officer
Terrance Prout, General Counsel
Trudy Ingersoll, Board Liaison

Visitors in Attendance:

Stephen Phillippi
Sarah Babcock

Ms. Gardener-Taylor called the meeting to order at 8:28 a.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda

Ms. Gardener-Taylor asked staff members and guest in attendance to introduce themselves.

Ms. Gardener-Taylor asked for a motion to adopt the agenda as presented. Ms. Ehrle made a motion to accept the agenda as presented. Dr. Parker-Brooks seconded the motion. Passed unanimously.

2. Public Comment

None.

3. Executive Session – Discussion of Legal Issue – Ms. Gardener-Taylor made a motion to go into executive session to discuss a legal issue. Mr. Galbraith seconded. (8:32 a.m.). The motion passed unanimously. The Board entered regular session at 8:46 a.m.

4. JPHSA Board Linkages

Mr. Galbraith was asked to serve on the St. Therese board. Ms. Ehrle mentioned the Down Syndrome of Greater New Orleans Buddy Walk will be this November in Kenner. A discussion followed.

5. Required Approvals Agenda

A. June Minutes – Ms. Redfearn made a motion to approve the minutes as presented prior to the meeting. Ms. Ehrle seconded the motion. Passed unanimously.

B. FY 25 Proposed Agency Budget – Deferred

C. FY 25 Proposed Board Budget – Ms. Dempster reviewed the proposed Board budget and answered questions of the Board. Ms. Ehrle made a motion to accept the FY 25 Proposed Board budget. Mr. Carroll seconded. Passed unanimously.

6. Board Education.

A. Executive Director Update – Dr. DiChiro Derbes reported as follows:

- Elmwood Facility – Dr. DiChiro Derbes reported that the Elmwood facility is back open. A discussion followed.

- Employment Changes – Dr. DiChiro Derbes reported that she is serving as the interim JeffCare Division Director. She also reported that the Compliance and Performance Support Division has a new interim director and a new General Counsel. A discussion followed.

- Homeless Task Force – Dr. DiChiro Derbes was nominated for a statewide task force. A discussion followed.

- Statewide Committee for Health Workers – Dr. DiChiro Derbes reported that a JPHSA staff member will serve on this committee. A discussion followed.

- National Dialogues – Dr. DiChiro Derbes reported that there will be JPHSA representation at this year's conference. A discussion followed.

B. JeffCare Board Update – Mr. Carrol reported that they are currently searching for a new director. A discussion followed.

7. Monitoring Executive Director Performance

A. ENDS Focus of Grants/Contracts Monitoring Report – Ms. Gardener-Taylor opened discussion on the ENDS Focus of Grants/Contracts monitoring report. Ms. Gardener-Taylor asked the Board if they assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the interpretation of the policy as reasonable. Ms. Redfearn made a motion to accept the interpretation as reasonable for the ENDS Focus of Grants/Contracts monitoring report as presented prior to the meeting. Seconded by Ms. Ehrle. Passed unanimously.

Ms. Gardener-Taylor asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the data provided as documentation of compliance with this policy. Dr. Parker-Brooks made a motion to accept the data provided as documentation of compliance for the ENDS Focus of Grants/Contracts monitoring report as presented prior to the meeting. Seconded by Mr. Carroll. Passed unanimously.

8. Monitoring Board Performance

A. Board Self-evaluation – Ms. Gardener-Taylor volunteered to complete the Board self-evaluation.

B. Policy Review – Consultants and Contract Workers – Ms. Gardener-Taylor opened discussion on the Consultants and Contract Workers policy. There were no changes to this policy.

– Communication and Support to the Board – Ms. Gardener-Taylor opened discussion on the Communication and Support to the Board policy. There were no changes to this policy.

C. Annual Ethics Training – Ms. Gardener-Taylor reminded board members to take the Annual Ethics training. A discussion followed.

D. Annual Sexual Harassment Training – Ms. Gardener-Taylor reminded board members to take the Annual Sexual Harassment training. A discussion followed.

9. Announcements

A. Board Generated Items – Ms. Ehrle reminded board members that the Buddy Walk is November 9, 2024 in Kenner. There is a \$15 fee to enter. A discussion followed.

B. Next Board meeting – The next meeting of the Board is on Monday, September 9, 2024, 6:00 p.m. at **JPHSA's Elmwood Building, 1500 River Oaks Road W., Elmwood, LA 70123.**

10. Adjournment

Dr. Parker-Brooks made a motion to adjourn the meeting at 9:19 a.m. Mr. Renfro seconded the motion. Passed unanimously.


SHAWNTA GARDENER-TAYLOR
Board Chairperson