

JEFFERSON PARISH HUMAN SERVICES AUTHORITY  
BOARD MEETING  
ELMWOOD FACILITY  
1500 River Oaks Road West  
Elmwood, LA 70123

Monday, November 4, 2024

JPHSA Board Members in Attendance:

Robin Parker-Brooks	Alan Carroll	Patricia Ehrle	Alex Redfearn
Shawnta Gardener-Taylor	Darrel Renfro	Bruce Galbraith	James Guidry

JPHSA Board Members Absent:

None

Staff in Attendance:

Rosanna DiChiro Derbes, Executive Director  
Christy Dempster, Chief Financial Officer  
Jim Fairchild, Auditor (via Teams)  
Trudy Ingersoll, Board Liaison

Visitors in Attendance:

None

Ms. Gardener-Taylor called the meeting to order at 6:04 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda

Ms. Gardener-Taylor asked staff members and guest in attendance to introduce themselves.

Ms. Gardener-Taylor informed the board of the addition of four Board Resolutions to the agenda and asked for a motion to adopt the agenda as revised. Ms. Ehrle made a motion to accept the agenda as presented. Mr. Renfro seconded the motion. Passed unanimously.

2. Public Comment

None.

3. JPHSA Board Linkages

Sgt. Guidry reported he and staff from JPHSA attended a weeklong Crisis Intervention Training (CIT) training. A discussion followed.

4. Required Approvals Agenda

A. August Minutes – Ms. Redfearn made a motion to approve the minutes as presented prior to the meeting. Sgt. Guidry seconded the motion. Passed unanimously.

B. Board Resolution – Mobile Crisis Services – Ms. Dempster read a Resolution granting authority to the Executive Director to enter into a mobile crisis services contract with Choices Coordinated Care Solutions, Inc. on behalf of JPHSA. Mr. Carroll made a motion to accept the Resolution as presented authorizing the Executive Director, Rosanna DiChiro Derbes, to enter into a contract for Mobile Crisis Services with Choices Coordinated Care Solutions, Inc. on behalf of JPHSA. Mr. Galbraith seconded. Passed unanimously.

C. Board Resolution – Tasch – Ms. Dempster read a Resolution granting authority to the Executive Director to extend the current Resolution with Tasch, LLC, not to exceed one year, for hurricane repairs and renovations at JPHSA’s Elmwood facility on behalf of JPHSA. Dr. Parker-Brooks made a motion to accept the Resolution as presented authorizing the Executive Director, Rosanna DiChiro Derbes, to extend the current Resolution with Tasch, LLC, not to exceed one year, for hurricane repairs and renovations at the Elmwood facility on behalf of JPHSA. Mr. Carroll seconded. Passed unanimously

D. Board Resolution –Louisiana Attorney General Opinions – Dr. DiChiro Derbes read a Resolution granting authority to the Executive Director to request advisory opinions from the Louisiana Attorney General on any topic on behalf of JPHSA. Sgt. Guidry made a motion to accept the Resolution as presented authorizing the Executive Director, Rosanna DiChiro Derbes, to request advisory opinions from the Louisiana Attorney General on any topic on behalf of JPHSA. Ms. Redfearn seconded. Passed unanimously

E. Board Resolution – Louisiana Attorney General Opinions via JPHSA’s General Counsel – Dr. DiChiro Derbes read a Resolution granting authority to the Executive Director to authorize JPHSA’s General Counsel, Terrance A. Prout, to request advisory opinions from the Louisiana Attorney General regarding service/employment contracts on behalf of JPHSA. Sgt. Guidry made a motion to accept the Resolution as presented authorizing the Executive Director, Rosanna DiChiro Derbes, to JPHSA’s General Counsel, Terrance A. Prout, to request advisory opinions from the Louisiana Attorney General regarding service/employment contracts on behalf of JPHSA. Ms. Redfearn seconded. Passed unanimously

F. Auditor’s Report – Mr. Fairchild reported on the financial audit results sent to the Board prior to the meeting. He reviewed the financial statements and what components the auditors reviewed during the audit. A discussion followed. Ms. Gardener-Taylor thanked Mr. Fairchild for his report. Mr. Carroll made a motion to accept the FY24 audit report as presented prior to the meeting. Mr. Renfro seconded. Passed unanimously.

G. Developmental Disabilities Regional Advisory Council (DDRAC) Nomination – Ms. Gardner-Taylor reported an application was sent prior to the meeting for a position on the DDRAC for the Board’s review and appointment. A discussion followed. A motion was made by Mr. Carroll to appoint Ms. Witzig to the DDRAC. Mr. Renfro seconded. Passed unanimously.

H. Developmental Disabilities Regional Advisory Council (DDRAC) Nomination – Ms. Gardner-Taylor reported an application was sent prior to the meeting for a position on the DDRAC for the Board’s review and appointment. A discussion followed. A motion was made by Mr. Carroll to appoint Ms. Rosenkranz to the DDRAC. Mr. Renfro seconded. Passed unanimously.

I. JPHSA FY 24 4<sup>th</sup> Quarter Report – Ms. Dempster reviewed the FY 24 4<sup>th</sup> quarter budget and answered questions of the Board. Mr. Galbraith made a motion to accept the FY 24 4<sup>th</sup> Quarter budget. Mr. Renfro seconded. Passed unanimously.

J. JPHSA FY 24 4<sup>th</sup> Quarter Board Financial Report – Ms. Dempster reviewed the FY 24 4<sup>th</sup> quarter board budget and answered questions of the Board. Dr. Parker-Brooks made a motion to accept the FY 24 4<sup>th</sup> quarter budget. Sgt. Guidry seconded. Passed unanimously.

K. JPHSA FY 25 1<sup>st</sup> Quarter Report – Ms. Dempster reviewed the FY 25 1<sup>st</sup> quarter report and answered questions of the board. Mr. Carroll made a motion to accept the FY 25 1<sup>st</sup> quarter report. Mr. Renfro seconded. Passed unanimously.

L. JPHSA FY 25 1st Quarter Board Financial Report – Ms. Dempster reviewed the FY 25 1<sup>st</sup> quarter Board Financial report and answered questions of the board. Dr. Parker-Brooks made a motion to accept the FY 25 1<sup>st</sup> quarter Board Financial report. Sgt. Guidry seconded. Passed unanimously.

5. Board Education.

A. Executive Director Update – Dr. DiChiro Derbes reported as follows:

- National Dialogues – Dr. DiChiro Derbes reported she is currently attending the National Dialogues convention in New Orleans. JPHSA sponsored a table. A discussion followed.
- HSIC Meeting – Dr. DiChiro Derbes reported that she and JPHSA’s Board Chair, Shawnta Gardener-Taylor, attended the most recent HSIC meeting and reviewed a presentation on JPHSA. A discussion followed.
- Homeless Task Force – Dr. DiChiro Derbes reported that she is presenting with her co-chair, Sarah Babcock, their recommendations for housing programs to the Council Members this week. A discussion followed.
- JeffCare Division Director – Dr. DiChiro Derbes reported that Chandra Carr-Lamothe has accepted the JeffCare Division Director position. A discussion followed.

B. JeffCare Board Update – Mr. Carrol reported that they recently hired a new director. He also reported that a new board member recruitment video has been recorded. A discussion followed.

6. Monitoring Executive Director Performance

A. ENDS Allocation of Resources Monitoring Report – Ms. Gardener-Taylor opened discussion on the ENDS Allocation of Resources monitoring report. Ms. Gardener-Taylor asked the Board if they assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the interpretation of the policy as reasonable. Sgt. Guidry made a motion to accept the interpretation as reasonable for the ENDS Allocation of Resources monitoring report as presented prior to the meeting. Seconded by Ms. Redfearn. Passed unanimously.

Ms. Gardener-Taylor asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the data provided as documentation of compliance with this policy. Sgt. Guidry made a motion to accept the data provided as documentation of compliance for the ENDS Allocation of Resources monitoring report as presented prior to the meeting. Seconded by Mr. Renfro. Passed unanimously.

7. Monitoring Board Performance

A. Board Self-evaluation – Ms. Ehrle volunteered to complete the Board self-evaluation.

B. Policy Review – ENDS Focus on Grants or Contracts – Ms. Gardener-Taylor opened discussion on the ENDS Focus on Grants or Contracts policy. There were no changes to this policy.

– Global Governance-Management Connection – Ms. Gardener-Taylor opened discussion on the Global Governance-Management Connection policy. There were no changes to this policy.

C. Call for Nominating Committee – Ms. Gardener-Taylor asked for volunteers to serve on the Nominating Committee. Ms. Ehrle, Ms. Redfearn, and Ms. Gardener-Taylor will serve.

D. 2025 Agenda Planning – Ms. Gardener-Taylor opened discussion on who would like to work with Ms. Ingersoll to create the 2025 Board agenda. Dr. Parker-Brooks volunteered to assist with agenda

planning. The 2025 Agenda will be presented to the Board at the December meeting for approval and adoption.

E. Recruitment – Mr. Galbraith will reach out to the individual who attended a previous board meeting to see if she is still interested in joining the board. Ms. Gardener-Taylor will reach out to an individual who submitted an application to Ms. Ingersoll for consideration.

F. Conflict of Interest – Ms. Ingersoll asked Board members to complete the annual Conflict of Interest Forms and return to her for filing.

## 8. Announcements

A. Board Generated Items – Ms. Ehrle reminded board members that the Buddy Walk is November 9, 2024 in Kenner. There is a \$15 fee to enter. A discussion followed.

B. Next Board meeting – The next meeting of the Board is on Monday, December 2, 2024, 6:00 p.m. at **JPHSA's Elmwood Building, 1500 River Oaks Road W., Elmwood, LA 70123.**

## 9. Adjournment

Mr. Renfro made a motion to adjourn the meeting at 6:55 p.m. Dr. Parker-Brooks seconded the motion. Passed unanimously.

  
SHAUNTA GARDENER-TAYLOR  
Board Chairperson