

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
WEST JEFFERSON BOARD ROOM
5001 West Bank Expressway
Marrero, Louisiana 70072

MONDAY, November 6, 2023

JPHSA Board Members in Attendance:

James Arey	Patricia Ehrle	Shawnta Gardener-Taylor	Alan Carroll
Robin Parker-Brooks	Darrell Renfro	Alex Redfearn	

JPHSA Board Members Absent:

Bruce Galbraith

Staff in Attendance:

Rosanna DiChiro Derbes, Executive Director
Christy Dempster, Chief Financial Officer
Sgt. James Guidry, Potential Board Member
Dr. Eric Kramer, Medical Director
Jim Fairchild, Auditor (via Teams)
Trudy Ingersoll, Board Liaison

Ms. Gardener-Taylor called the meeting to order at 6:03 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda

Ms. Gardener-Taylor asked staff members and guest in attendance to introduce themselves.

Ms. Gardener-Taylor asked for a motion to adopt the agenda as presented. Dr. Parker-Brooks made a motion to accept the agenda as presented. Mr. Arey seconded the motion. Passed unanimously.

2. Public Comment
None.

3. JPHSA Board Linkages – None.

4. Required Approvals Agenda

A. Nominating Committee Report – Ms. Gardener-Taylor reported the Nominating Committee selected Ms. Gardener-Taylor to remain as chair and Dr. Parker-Brooks to be appointed as vice chair. Ms. Gardener-Taylor asked for a motion to accept the nominations as presented. Ms. Ehrle made a motion to accept the nominations as presented. Mr. Arey seconded. Passed unanimously.

B. September Minutes – Dr. Parker-Brooks made a motion to approve the minutes as presented prior to the meeting. Ms. Ehrle seconded the motion. Passed unanimously.

C. Auditor's Report – Mr. Fairchild reported on the financial audit results sent to the Board prior to the meeting. He reviewed the financial statements and what components the auditors reviewed during the audit. A discussion followed. Ms. Gardener-Taylor thanked Mr. Fairchild for his report. Dr. Parker-Brooks made a motion to accept the FY23 audit report as presented prior to the meeting. Ms. Ehrle seconded. Passed unanimously.

D. JPHSA Financial FY 23 4th Quarter Report (Apr.-June) – Ms. Dempster reviewed the financial quarterly report for the Board. A discussion followed. Ms. Gardener-Taylor asked for a motion to accept the financial quarterly report. Ms. Redfearn made a motion to accept the report as presented prior to the meeting. Mr. Renfro seconded the motion. Passed unanimously.

E. JPHSA Financial FY 23 4th Quarter Board Financial Report (Apr-June) – Ms. Dempster reviewed the JPHSA Board budget quarterly report for the Board. A discussion followed. Ms. Gardener-Taylor asked for a motion to accept the Board quarterly report. Mr. Arey made a motion to accept the JPHSA Board quarterly report as received prior to the meeting. Ms. Redfearn seconded the motion. Passed unanimously.

F. JPHSA Financial FY 24 1st Quarter Financial Report (July-Sept) – Ms. Dempster reviewed the financial quarterly report for the Board. A discussion followed. Ms. Gardener-Taylor asked for a motion to accept the financial quarterly report. Mr. Arey made a motion to accept the report as presented prior to the meeting. Mr. Renfro seconded the motion. Passed unanimously.

G. JPHSA Financial FY 24 1st Quarter Board Financial Report (July-Sept) – Ms. Dempster reviewed the JPHSA Board budget quarterly report for the Board. A discussion followed. Ms. Gardener-Taylor asked for a motion to accept the Board quarterly report. Dr. Parker-Brooks made a motion to accept the JPHSA Board quarterly report as received prior to the meeting. Mr. Renfro seconded the motion. Passed unanimously.

5. Board Education.

A. Executive Director Update – Dr. DiChiro Derbes reported as follows:

- Mortality Report – Dr. DiChiro Derbes asked Dr. Eric Kramer, JPHSA’s Medical Director, to report to the Board on mortality rates for FY 22-23. Dr. Kramer shared information on why JPHSA started keeping track of mortality rates and gave the national life expectancy of individuals with mental illness. He reviewed the report and answered questions of the Board. A discussion followed.

- Council on Accreditation – Dr. DiChiro Derbes informed the Board that we are in the final few months of JPHSA’s Reaccreditation cycle. The site visit is scheduled for early next year. A discussion followed.

- 2024 Govern for Impact Conference – Dr. DiChiro Derbes reported the Govern for Impact Conference is scheduled for June 2024. More details will be provide once they become available. A discussion followed.

B. JeffCare Board Update – Mr. Carroll reported JeffCare’s financial audit was completed on October 6, 2023 and will be discussed at their November meeting. He reported that the HRSA site visit is scheduled for March 2024. A discussion followed.

6. Monitoring Executive Director Performance

A. ENDS Allocation of Resources Monitoring Report – Ms. Gardener-Taylor opened discussion on the ENDS Allocation of Resources Monitoring Report. Ms. Gardener-Taylor asked the Board if they assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the interpretation of the policy as reasonable. Mr. Arey made a motion to accept the interpretation as reasonable for the ENDS Allocation of Resources Monitoring Report as presented prior to the meeting. Dr. Parker-Brooks seconded. Passed unanimously.

Ms. Gardener-Taylor asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the data provided as documentation of compliance with this policy. Mr. Arey made a motion to accept the data provided as documentation of compliance for the ENDS Allocation of Resources Monitoring Report as presented prior to the meeting. Seconded by Dr. Parker-Brooks. Passed unanimously.

7. Monitoring Board Performance

B. Board Self-evaluation – Ms. Ehrle volunteered to complete the Board self-evaluation.

C. Policy Review – Board Committee Principles – Ms. Gardener-Taylor opened discussion on the Board Committee Principles policy. There were no changes to this policy.

Cost of Governance – Ms. Gardener-Taylor opened discussion on the Cost of Governance policy. There were no changes to this policy.

D. 2024 Agenda Planning – Ms. Gardener-Taylor opened discussion on who would like to work with Ms. Ingersoll to create the 2024 Board agenda. Dr. Parker-Brooks volunteered to assist with agenda planning. The 2024 Agenda will be presented to the Board at the December meeting for approval and adoption.

8. Announcements

A. Board Generated Items.
None.

B. Next Board meeting – The next meeting of the Board is on Monday, December 4, 2023, 6:00 p.m. at **JPHSA's East Jefferson Building, 3616 S. I-10 Service Road W., Metairie, LA 70001.**

8. Adjournment

Mr. Renfro made a motion to adjourn the meeting at 6:56 p.m. Ms. Ehrle seconded the motion. Passed unanimously.


ROBIN PARKER-BROOKS
Board Vice Chairperson