

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
Zoom Meeting
Meeting ID: 892 7481 1911

MINUTES

Saturday, August 15, 2020

JPHSA Board Members in Attendance:

Robin Brooks Alan Carroll Bruce Galbraith Alex Redfearn
Rashain Carriere-Williams Patricia Ehrle Shawnta Gardener-Taylor

JPHSA Board Members Absent:

James Arey

Staff in Attendance:

Lisa English Rhoden, Executive Director
Rosanna DiChiro, BHCS Director
Mirela Nicola, CFO
Jon Paul Drouant, IT Support Supervisor
Tammy Valenti, CAA

Guests in Attendance:

None

Ms. Carriere-Williams called the meeting to order at 8:00 a.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda

Ms. Carriere-Williams asked visitors and staff members in attendance to introduce themselves.

Ms. Carriere-Williams asked for a motion to adopt the agenda as presented. Ms. Redfearn made a motion to approve the agenda as presented. Mr. Galbraith seconded the motion. Passed unanimously.

2. Public Comment

None.

3. Board Education

A. Executive Director Update – Ms. Rhoden reported as follows:

- FY21 Budget Reductions – Ms. Rhoden briefed the Board on the status of the FY21 budget reductions. She stated the Legislature and Division of Administration asked for a budget deficit avoidance plan. A discussion followed. Ms. Rhoden answered questions of the Board.

- COVID-19 Response – Ms. Rhoden reported on the status of JPHSA's COVID19 response. She stated the biggest issues are with staffing. She stated she is meeting with the Human Resources Director bi-weekly to address these issues. She reported Behavioral Health Community Services (BHCS) and JeffCare continue to provide telehealth services. JeffCare continues providing labs, injections and crisis services as well. BHCS and DDCS are providing services via telephone and in some cases going out to provide services if needed. A discussion followed.

- “Living Room” Model Update – Ms. Rhoden gave a status report stating the opening will be the end of this year. She asked Dr. DiChiro to update the Board on renovations. Dr. DiChiro presented a slide presentation and reviewed the progress of the Living Room Model program. She stated postings for staff positions have now closed and will move forward to hire peer specialists and master level clinicians. Dr. DiChiro shared pictures of the furniture and furnishings for the program and unveiled the name. A discussion followed. She stated the first six months will be a pilot working with the mobile crisis team.

- JeffCare East Jefferson Construction Update – Ms. Rhoden stated renovations of the second floor for JeffCare have begun and will take approximately 8 – 10 weeks for completion. She reported this area will house the JeffCare Call Center and Board of Directors conference room, as well as offices for the Director, Medical Director and Deputy Director. A discussion followed.

- Collaborative to Help the Homeless of Jefferson Parish – Ms. Rhoden informed the Board of a new collaborative JPHSA is working on with Sen. Patrick Connick. She stated Sen. Connick has been concerned with the amount of homeless individuals on the West Bank of Jefferson Parish. Through discussions with him, the Collaboration to Help the Homeless of Jefferson Parish was formed. Ms. Rhoden reported the Collaborative has representation from JPSO, the Parish President’s Office, Parish Councilmembers, and Rep. Rodney Lyons. She stated at the first meeting, four work groups were formed. They are: Homeless Outreach/Case Management, Transitional Housing, Low Barrier Shelters, and Changing the Behavior of Givers. A discussion followed. Ms. Rhoden asked the Board to contact her if they would like to participate in a work group or listen in on the Collaborative meetings.

- HSIC Board Chairpersons’ Meeting (Thursday, October 15, Baton Rouge) – Ms. Rhoden reminded the Board the HSIC meeting for LGE Chairpersons’ is being held on Thursday, October 15. She stated she does not know what will be on the agenda, but it will likely be a Zoom meeting. Ms. Rhoden will keep the Board updated as she receives additional information.

Ms. Rhoden reported there are no linkage opportunities at this time.

B. JeffCare Board Update – Ms. Ehrle gave a report on the JeffCare Board. She stated she attended the July 20, 2020 JeffCare Board meeting. Highlights from the meeting included an update from Ms. Shaw on the JeffCare East Jefferson renovation project. Ms. Shaw provided a report on receivables and billing and JeffCare’s 4th quarter summary for their Annual Plan 2020. Ms. Ehrle reported there was discussion regarding adding Board goals to the Annual plan for 2021 to include HRSA training and Policy Governance Model training. These suggestions will be discussed further at the next Board meeting.

In conclusion, she stated the Board will meet again on August 18, 2020.

C. Govern for Impact Virtual Conference Update – June 19-20, 2020 – Ms. Carriere-Williams asked Ms. Gardener-Taylor to give an update on the conference she attended. Ms. Gardener-Taylor stated she found the conference to be very informative and she now has a better understanding of the impact of governance. She reported, other Boards are in need of on-going training like this Board. Ms. Gardener-Taylor stated she will share workshop documents with Board members. A discussion followed.

4. Required Approvals Agenda

A. June Minutes – Ms. Redfearn made a motion to approve the minutes as presented prior to the meeting. Ms. Gardener-Taylor seconded the motion. Passed unanimously.

B. Financial Quarterly Report (April-June) – Ms. Nicola reviewed the financial quarterly report for the Board. A discussion followed. Ms. Carriere-Williams asked for a motion to accept the financial quarterly report. Dr. Brooks made a motion to accept the financial quarterly report as received prior to the meeting. Ms. Gardener-Taylor seconded the motion. Passed unanimously.

C. JPHSA FY21 Budget – Ms. Nicola reviewed the JPHSA FY21 budget report for the Board. A discussion followed. Ms. Carriere-Williams asked for a motion to accept the FY21 budget report. Ms. Ehrle made a motion to accept the JPHSA FY21 budget as received prior to the meeting. Mr. Carroll seconded the motion. Passed unanimously.

D. JPHSA Board Budget Quarterly Report – Ms. Nicola reviewed the JPHSA Board budget quarterly report for the Board. A discussion followed. Ms. Carriere-Williams asked for a motion to accept the Board quarterly report. Ms. Redfearn made a motion to accept the JPHSA Board quarterly report as received prior to the meeting. Mr. Carroll seconded the motion. Passed unanimously.

E. JPHSA Board FY21 Budget – Ms. Nicola reviewed the JPHSA Board FY21 budget report for the Board. A discussion followed. Ms. Carriere-Williams asked for a motion to accept the Board FY21 budget report. Ms. Ehrle made a motion to accept the JPHSA Board FY21 budget as received prior to the meeting. Mr. Galbraith seconded the motion. Passed unanimously.

F. Developmental Disabilities Regional Advisory Council (DDRAC) Nomination – Ms. Valenti stated an application was sent prior to the meeting for a position on the DDRAC for the Board’s review and appointment. A discussion followed. A motion was made by Ms. Redfearn to appoint Mr. Edward Comer to the DDRAC. Mr. Carroll seconded. Passed unanimously.

5. Monitoring Board Performance

A. Board Self-Evaluation – Ms. Gardener-Taylor volunteered to complete the Board self-evaluation.

B. Board Disclosure Statement– Ms. Valenti asked members to fill out the disclosure statement sent prior to the meeting and return to her for filing.

C. Call for Nominating Committee – Ms. Carriere-Williams asked for volunteers to serve on the Nominating Committee to nominate a Chairperson and a Vice-Chairperson. Ms. Carriere-Williams, Ms. Redfearn, and Ms. Ehrle will serve on the Committee. Ms. Carriere-Williams will contact the Committee and set up a meeting prior to the September 14 Board meeting where they will present nominations.

D. Recruitment – Ms. Valenti welcomed Mr. Carroll and Dr. Brooks to the Board. She then reported the open positions on the Board. Ms. Valenti stated the Board now has openings in the Addictive Disorders, Professional position, Addictive Disorders, Advocacy, Developmental Disabilities, Professional position, Developmental Disabilities, Advocacy and a Judiciary position. A discussion followed.

6. Monitoring CEO Performance

A. ENDS Focus of Grants/Contracts Policy Monitoring Report – Ms. Carriere-Williams opened discussion on the ENDS Focus of Grants/Contracts monitoring report. Ms. Carriere-Williams asked the Board if they assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Ms. Carriere-Williams asked for a motion to accept the interpretation of the policy as reasonable. Ms. Gardener-Taylor made a motion to accept the interpretation

as reasonable for the ENDS Focus of Grants/Contracts monitoring report as presented prior to the meeting. Seconded by Ms. Redfearn. Passed unanimously.

Ms. Carriere-Williams asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Ms. Carriere-Williams asked for a motion to accept the data provided as documentation of compliance with the ENDS Focus of Grants/Contracts policy. Ms. Redfearn made a motion to accept the data provided as documentation of compliance for the ENDS Focus of Grants/Contracts monitoring report as presented prior to the meeting. Seconded by Mr. Galbraith. Passed unanimously.

7. Announcements

A. Board Generated Items – Ms. Valenti reminded Board members to take the Ethics and Sexual Harassment trainings and send their certificates to her for filing. Ms. Valenti stated she would send the information to Mr. Carroll and Dr. Brooks on both trainings.

B. Next Board meeting – The next meeting of the Board is on Monday, September 14, 2020 (Second Monday due to Labor Day holiday) via Zoom meeting.

8. Adjournment

Mr. Carroll made a motion to adjourn the meeting at 9:23 a.m. Mr. Galbraith seconded the motion. Passed unanimously.



RASHAIN CARRIERE-WILLIAMS
Board Chairperson